

June 29, 2009

 Forward to a Friend



### NEW Staff Parking

The official staff parking lots as of July 1 will be as follows (read full text on left for details):

- Lot Q (NEW)
- Lot E
- Lot O - the rows in the north of the lot
- Lot I (limited parking)

Staff parking will be enforced by security.

### Patient Parking

Patient parking and access to the lots below remain the same:

- Lot A - Bond Wellness Center
- Lot B - near the main entrance
- Lot O - rows on the south side of the lot

Patients with limited mobility can use:

- Drop-off areas near the hospital, Bond Wellness Center and Medical Arts Buildings
- Handicapped spots for those with a registered card

## MCH Building Update Newsletter for Employees

### Major Changes to Staff Parking on July 1

*If you are unable to view the images on this update, please click the 'Download Images Bar' at the top.*

#### Dear Liz

Next week, there will be a major change to the staff parking lots at MCH, starting on Wednesday July 1, weather permitting. The Parmelee entrance and lots are closing, the cafeteria lot will be significantly reduced and a new parking lot to the left of the campus entrance will open for staff. The details are below.

Because we are entering vacation-time, please share this update with any co-workers who may be out during this timeframe.

#### Parmelee Entrance To Close

The grounds and parking lots directly outside of the Parmelee Entrance will be closed on Wednesday July 1 to re-grade this area in preparation for the new Emergency Department. This closure will

affect parking and pedestrian access to the administration offices and conference rooms. Below are the details on these changes and how to access our buildings.

Public entrances to the building that will remain open include:

- Hospital main entrance
- 2 Medical arts building entrances
- Bond Wellness Center entrance
- Emergency Department entrance (for ED use only)

Employee entrances that will remain open include:

- Entrance near Engineering (staff will need to walk down the South Perimeter Road to reach this entrance)
- Cafeteria entrance (limited parking)

If you need special assistance or have questions, please call Security.

### **Parking Lot D To Close**

This lot will close completely for several months.

### **Emergency Department Parking Limited**

The parking spaces immediately outside of the ED doors will remain open for ED patients and emergency vehicles only. ED patients and emergency vehicles will be able to access this area by the normal driving route.

### **South Perimeter Road Opens**

- This road provides access to the new staff parking lot (Lot Q)
- It also follows the southern perimeter of the campus to Lot I (cafeteria parking lot), the helipad and the generator building
- To access this road, take your first left after entering the MCH campus
- This road will be open for all hospital deliveries, the MRI Unit and for accessing the limited parking spaces in Lot I outside of the cafeteria
- If you plan to park in Lot I, please note that a portion of this road will temporarily remain dirt and gravel

### **Parking Lot I (Cafeteria) Limited**

- This lot will be reduced to only 30 spaces
- Please note that it is typically full by 6:00 a.m.
- To access this lot, take a left onto the South Perimeter Road (see map and road description above) and follow to the end
- Remember that a portion of the road to this lot will be dirt and gravel
- The Helipad will remain open

### **Parking Enforcement**

Security is following the hospital parking policy for all employees.

Please note that security is aware that some staff members have been removing their parking tags and using other means to park in the patient areas. The parking policies will be under strict enforcement immediately.

### **Safe Driving**

We ask that you continue to remain alert and drive slowly and carefully on the hospital grounds. Please watch for pedestrians and be patient and courteous with others who are driving slowly. Avoid tailgating.

Remember, safety comes first. In addition, watch for construction vehicles and avoid following closely behind them. Flagmen will be present when needed to help safely direct traffic.

### **Parking Maps and Floor Plans**

The parking map in this email will be published in the newspaper on Tuesday and on our web site.

In order to help patients and visitors safely navigate through the hospital buildings, floor plans will be at the main entrance and two Medical Arts Building entrances, as well as on

## **Parking Lot Q - New Staff Parking**

This new staff lot is located directly to the left of the campus entrance.

To access this lot:

- Take an immediate left onto the South Perimeter Road after entering the MCH campus
- Take an immediate right into the parking lot

To walk to the hospital buildings:

- A temporary pedestrian walkway system is already in place on the North side of this lot
- The walkways are made of orange fencing and either packed dirt or grass
- To access the MAB entrance from this lot, follow the walkway and bear left at the fork
- To access the main hospital entrance, follow the walkway and bear right at the fork

***If you or your patients have questions, please contact Laura Gingras in the department of Community Relations at ext. 4666 or at [laura.gingras@mchmail.org](mailto:laura.gingras@mchmail.org).***

Sincerely,

Laura Gingras and Tom Humphrey

the web site.

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